912 Norwich New London Turnpike,

Unit #5, Uncasville, CT 06382



## EMAIL TO <a href="mailto:info@creativepotentialllc.com">info@creativepotentialllc.com</a>

## **ACCIDENT/INCIDENT REPORT FORM**

| Date of incident:                    | Time:        | AM       | _ PM | _              |
|--------------------------------------|--------------|----------|------|----------------|
| Name of injured person(s):           |              |          |      |                |
| Address:                             |              |          |      |                |
| Phone Number(s):                     |              |          |      |                |
| Date of birth:                       | Male         | Female   | _    |                |
| Who was injured? Clien               | ıt           | Employee |      | General Public |
| Type of injury:                      |              |          |      |                |
| Location:                            |              |          |      |                |
| Injury requires physician/hospital v |              |          |      |                |
| Name of physician/hospital:          |              |          |      | <u> </u>       |
| Address:                             |              |          |      |                |
| Physician/hospital phone number: _   |              |          |      |                |
| Signature of injured party           |              | Date     |      |                |
| Was medical attention desired and/   | or required. |          |      |                |
|                                      |              |          |      |                |
|                                      |              |          |      |                |

Return this form to <u>info@creativepotentialllc.com</u> within 24 hours of incident.

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Please Describe the situation that happened (be specific)

Person writing the report name/ signature

Supervisor accepting report name/ signature