



Creative Potential, LLC  
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**Field Staff Availability**

**Creative Potential is an in-home ABA and RA provider. These services typically take place in the afternoon, with high in-service hours between 2 pm and 7 pm. We do, on occasion, have needs for services as early as 6 am. Please list ALL AVAILABILITY.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**School year (Sept-June)**

- Monday-
- Tuesday-
- Wednesday-
- Thursday-
- Friday-
- Saturday-

**Summer (Mid-June-August)**

- Monday-
- Tuesday-
- Wednesday-
- Thursday-
- Friday-
- Saturday-

**\*\*\* Please note more availability allows maximum hours available to technician \*\*\*  
These hours are expected to be worked weekly.**

**If you have any prior planned vacations or days needed off, please list them below:**

**I understand my employer will fill my caseload to the hours listed above. I am not able to change my hours for another 90 days (1<sup>st</sup> day worked/ resubmission), and after that, I will need to submit a new availability form for my hours to be changed or adjusted. The employer makes no guarantee that adjustments of hours can be filled outside of case availability at the time of the request.**

**Signature: \_\_\_\_\_**